

November 20, 2012

Town Clerk, Mr. Len Greene, Sr.  
C/o Town Hall  
10 Maple Avenue  
Beacon Falls, CT 06403

Dear Mr. Greene:

Please be advised that the **Beacon Falls Park and Recreation Commission** will hold its **Regular Monthly Meeting** on **Monday, December 17, 2012** at **7:00 PM** in the **Board of Selectmen's Conference Room, Beacon Falls Town Hall.**

#### AGENDA

(Items to be discussed at the discretion of the Chairman)

1. Call to Order
2. Approval of Minutes
3. Election of Officers
4. Comments from the Public
5. Old Business
  - a. Matthies Park
  - b. Pent Road Recreation Complex
  - c. Riverbend Park
  - d. Sports Leagues Reports
  - e. Park Activities/Miscellaneous
6. New Business
7. Correspondence
8. Applications
9. Grant Information
10. Review and Payment of Bills
11. Budget
12. Executive Session (if needed)
13. Adjournment

Thank you.

Sincerely,

Erin A. Schwarz  
Clerk, Park and Recreation Commission

*Cc: Board of Selectmen, Park & Recreation Commissioners*